



Notes of Committee meeting 5th September 2002

PRESENT:

Neil George, Pam Hudgell, Liz James, Gareth Jones, Mark Manson, Neil McAdam, Hugh Steele, Hilary Tucker,

SHADDO ITEMS

ACTION

SMH liaison Find out dates/times of meetings - Neil G

Administration & Insurance.

NODA membership paid up from 1 Oct to end 2003

Insurance costs estimated at £200 annual – Hilary and Neil McA to assess cover proposed and set up policy if adequate – refer back to committee if not.

Hilary, Neil McA

Child Protection – Liz J to review NODA advice and recommend what action we need to take

Liz J asap

Committee vacancy – Publicity & Promotion

Possible candidates were discussed. An initial approach will be made to June Green, who helped out last year

Pam H

Communication

www.shaddo.org.uk has been registered at a cost of £9.99 for two years. If anyone knows of someone who would like to put a web site together for free for us please advise Gareth.

Everyone

Finance

State of funds - £3473.70 Agreed to adopt a financial year end date of March

Signing authorities to be revised – add Hilary instead of Jane –

Neil McA

OTHER PRODUCTIONS – MURDER MYSTERY EVENING 5TH OCTOBER

We need to request the Nursery for use of their room, and also notify them of our panto dates.

Mel (via Hilary)

Need to ensure PTA have taken over the provisional hall bookings made in Shaddo's name (except previous Sunday – which we'll keep as a Shaddo booking)

Mark

PANTO

Hall bookings – we need to check whether we have exclusive use of the hall during the panto period, or if there are interleaved bookings. We also need to secure the hall for equivalent dates in 2004 and beyond

Mark

Auditions next Monday and Wednesday.

Pam Caudle to be approached as a potential wardrobe mistress.

Gareth

Rehearsal Schedule to be updated and issued asap

Liz J, Gareth

Bar licence – need to request Ian Robinson to arrange –

Mark

List of other alternatives for investment to be circulated for people to rank according to their view of priorities.

Gareth asap



Panto subscriptions – agreed to raise these for cast only. Payment is a prerequisite for receiving a script and being admitted to rehearsal. We need to actively manage collection

Neil McA

Investments for the next Panto. We discussed a number of potential investments, to be funded by us of SMH. Agreed to proceed with a proposal for extension cabling in the hall and the purchase of additional wired microphones. We need to get a specific proposal together

Hugh/Gareth

Ticket charges – last year's levels were seen as being too high. Revised proposal to be put together and circulated for views asap

Neil McA

NEXT MEETING

Date: Wed October 30th venue: Baskerville Arms (subject to confirmation)