



Shiplake and Dunsden
Dramatic Organisation
www.shaddo.org.uk

Minutes of Executive Committee Meeting held on Monday 6 September 2004 at the
Plowden Arms, Shiplake

Present:

Gareth Jones (Chair), Hilary Tucker, Angela Jones, Mark Manson, Angela Cadman,
Chris Irons, Steve Watkins, Liz Thomas, Neil George

Apologies:

Neil McAdam

1. Evening with G. Dench

- Mark reported that this is going ahead on 9 October 2004 and arrangements are in hand. There will be a two course meal (mains and puds) with some menu choice, and the menu will be sent out in advance with news on how to book etc. The event will initially be open to full SHADDO members (adults) and partners, and cost will be £15 per head. The aim is to cover all costs rather than as a fundraiser. Mark is checking GD's fee, but in any event it was thought appropriate to present him with a personalised gift, such as glasses engraved with Shaddo or similar. The event will be first come first served as there are only 40 places (39 plus GD). Mark will e-mail details to Hilary and liaise with Hilary to get info out to members this week.
- It was thought appropriate to decorate the room in some way prior to the event.
- Gareth and Angela Cadman will do a note for the Belfry about this event and about new Shaddo membership.

Action: Mark, Hilary, Gareth, Angela Cadman

2. Theatre Workshops

The theatre company has now been in touch and it was decided to 'sound them out' to see what would be available. Mark will ask them what dates they have in November for an under 14's event, about 12-20 children. The hall availability can then be checked. The hall is the preferred venue, with the possibility of Church Rooms or school hall as alternative venues. Mark will report further on this via e-mail.

Action: Mark

3. Stars In Their Eyes

It was decided that it is not practical to stage this event prior to the Pantomime, due to time and organisation required. It was decided that this will be reviewed in January with a possibility of the event being held next year.

4. Memorial Hall Committee Representation

Gareth reported that the MHC is happy for us to have a SHADDO representative (in addition to Neil George, who is now an elected representative). Gareth will request

the MHC to add Steve Watkins as the SHADDO representative and has drafted an appropriate letter.

Action: Gareth

5. September Play Reading Evening

Liz Thomas and Hilary confirmed that this is going ahead as planned on Friday (10th September). A play has been chosen and Hilary has sent out preliminary confirmations. We have 10 adult members attending. Liz will send out character parts/sketches before the day.

Action: Liz Thomas

6. Murder Mystery for Linda Glithro

There was nothing further to report on this, but we will speak to Linda on Friday at the play reading evening to ascertain any developments.

Action: Gareth, Hilary, Liz Thomas

7. Membership Renewals

Hilary will deal with this and Gareth will amend the membership application for new members and print new cards. We need to have forms ready for the auditions (for new members).

Action: Gareth, Hilary

8. Treasurer Role

Gareth and Neil McAdam are dealing with the handover process.

Action: Gareth and Neil McAdam

9. Insurance

Hilary has received the renewal documents from Neil McAdam and will deal with renewal of the policy. The premium payment was agreed.

Action: Hilary

10. Pantomime

Chris Irons reported:

- That the script has been reviewed and it was felt to be a good script
- That the ending may be changed (Mark to deal with this)
- That local references had been added (Liz T)
- That the number of songs needed to be cut!
- That he was going to get a songs list to Angela J so she could assess musical requirements

Action: Angela Jones and Mark

The audition arrangements are in hand and Chris will send Hilary a letter to distribute to the membership.

Action: Hilary and Chris Irons

Chris, Gareth and Liz Thomas will be at the auditions to assess performers.

Action: Liz T, Gareth, Chris Irons

Chris Irons also has posters and flyers for distribution at school and local display.

Action: Chris Irons

Steve has booked the Church Rooms.

It was agreed that Chris would try to have a provisional rehearsal schedule in place at the auditions for information.

Action: Chris Irons

Gareth will get in touch with Mel re staging etc.

Action: Gareth

Targets will be set as we go for familiarity with lines!

Liz T will e-mail Pippa to ask whether she will be in charge of wardrobe.

Action: Liz T

Steve will handle the bar licence.

Action: Steve

There will be a key production meeting (to be fixed after auditions).

11. Further Meetings

- It was agreed that we would not schedule any further meetings at present but Chris Irons would call meetings as and when needed re key Panto issues
- Other issues would be dealt with by e-mail or at rehearsals (e.g. evening re GD)